



**SAFER HORSE RESCUES**  
(formerly the Emergency Services Protocol)



**Veterinary Fees Reimbursement  
Claim Form**

The Safer Horse Rescues initiative and its supporting Directory of Equine Veterinary Practices was established to improve safety and efficiency at rescues involving horses. In most cases when you are called to assist the emergency services the owner will be present or you will easily be able to trace the owner after the event and your fees should be settled by the owner. However, there are some instances when the owner cannot be traced, or if found, may refuse, for whatever reason, to pay your fees. BEVA set up the Equine Rescue Fund because we felt that the absence of an animal’s owner should not preclude the immediate attendance of a vet when a horse is injured or distressed as a result of an accident or entrapment.

**If you have been left with unpaid fees following your attendance at a rescue, you may qualify for reimbursement through the Equine Rescue Fund. We would, however, ask that you follow your usual debt collection procedures before contacting BEVA.**

As a reminder, here is the relevant text from the sign up form, which was agreed to by a senior member of your practice:

*I/we agree to my/our practice being included in the Emergency Services Protocol Register and understand that a claim for my/our fees may be submitted to the BEVA fund in the event of the owner being untraceable and that all reasonable avenues of revenue recovery have been pursued. The fund will cover the cost of my/our attending the incident and the immediate treatment or euthanasia and each claim will be assessed individually by a BEVA appointed panel.*

**Before making a claim, please read the following instructions and follow those that most closely resemble the incident you wish to claim reimbursement for:**

Route 1	Route 2	Route 3
1. You have attended an emergency incident where the horse owner was not present. After making enquiries in the area you have been able to identify the owner.	1. You have attended an emergency incident where the horse owner was not present. After making initial enquiries the owner cannot be traced.	1. You have attended an emergency incident where the horse owner was present or able to be contacted, but they refuse to pay for sedation and/or treatment.
2. Invoice the owner and follow your usual debt collection procedures if payment is not forthcoming.	2. Enlist the services of your local BHS Welfare Officer, Horsewatch or if the rescue involved a transporter from the PRP Rescue Services network, they may be able to help. Please use their office contact details in non-urgent cases: Tel: 01488 657650	2. Explain why you were called by the emergency services and what treatment you administered to help facilitate a safe and efficient rescue and why this course of action was necessary. <i>(Refer to the Safer Horse Rescues DVD and the Emergency Services Protocol document for guidance)</i> . Invoice the owner and follow your usual debt chasing procedures if payment is not forthcoming.

**If after 12 weeks, you have not been able to obtain payment from the owner via normal debt recovery procedures, please complete page 2 of this claim form and return it to BEVA Office together with copies of correspondence to the owner.**



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**We wish to make a claim for reimbursement of veterinary fees from the Equine Rescue Fund**

Practice Name: .....

Address: .....

.....

Telephone: ..... Fax: .....

Email: .....

Contact name: .....

Date and time of incident:

Location of incident:

Please provide the name of the regional Fire and Rescue Service that called you to the incident:

Please provide details of the incident (i.e. horse trapped in a ditch)

What treatment did you provide / drugs administered:

Have you been able to make contact with the owner? Yes/No

What steps have you taken to secure payment from the owner? (see page 1 for guidance. Please attach copies of correspondence sent to the owner)

Amount of claim: £.....

Signed: ..... Date: .....

**PAYMENT DETAILS**

Bank Name: \_\_\_\_\_

Sort Code: \_\_\_\_\_ Account No: \_\_\_\_\_

**Once completed, please return this form to BEVA Office:**

BEVA Office  
Mulberry House, 31 Market Street, Fordham, Ely, Cambridgeshire, CB7 5LQ  
Telephone: 01638 723 555 Fax: 01638 724 043 Email: info@beva.org.uk Website: [www.beva.org.uk](http://www.beva.org.uk)